



Code of Conduct

This document is a statement of the Code of Conduct for all Shanti OC volunteers. Compliance of this Code of Conduct is of the utmost importance. Please initial the line to the left of each statement and sign and date the bottom of the page.

_____ *Confidentiality:* I will ensure the confidentiality and privacy in regard to all clients, staff and volunteers. The very fact that an individual is served by Shanti OC must be kept private and confidential. The principle of confidentiality must be maintained in ALL programs, departments, functions and activities of this agency.

_____ *Tobacco and Substance Use:* I will not consume any type of tobacco, alcohol or use any type of illicit drugs on Shanti OC premises or while attending other functions or programs on the behalf of this agency.

_____ *Discrimination:* I will not judge any individual's race, disability, religious preference, sexual orientation, color, age, veteran status, citizenship, ancestry, national origin, gender or life-style preference.

_____ *Sexual Misconduct:* I will not engage in verbal abuse of a sexual nature including jokes and stories, or any type of sexual interaction (i.e., flirtation, advances or propositions) with Shanti OC staff, clients or volunteers.

_____ *Conduct:* As a volunteer of Shanti OC I am expected to maintain the highest level of moral and ethical conduct while at the agency site and while representing the agency at any and all community events and meetings.

My signature below indicates my agreement to comply with this Code of Conduct in its entirety.

_____ Intern/Volunteer signature

_____ Date

_____ Staff/Witness signature

_____ Date